

Uniform Rule 41A & Gauteng High Court Mediation Referral Checklist

Compliant with Uniform Rule 41A, the Gauteng Division Civil Trial Efficiency Directive (April 2025), and the Gauteng Mediation Protocol.

1. REFERRING ATTORNEY & MATTER PARTICULARS

Court & Division / Case No.	Gauteng Division (Johannesburg / Pretoria) or Magistrates' Court · Case No: _____
Nature of Dispute	☐ Divorce / Family / Rule 43 ☐ Commercial / Shareholder ☐ Delict / Civil Trial ☐ Workplace / Employment
Applicant / Plaintiff Attorney	Firm: _____ · Contact: _____ · Email: _____
Respondent / Defendant Attorney	Firm: _____ · Contact: _____ · Email: _____
Preferred Format & Venue	☐ Online (Zoom / Microsoft Teams) ☐ In-Person (Vanderbijlpark / Vereeniging / Johannesburg)

2. MANDATORY STATUTORY & PROTOCOL STEPS CHECKLIST

- ☐ **Step 1 — Amplified Rule 41A Notice Served:** Form 27 Notice delivered with summons/notice of motion or prior to applying for a civil trial date, setting out concrete reasons why the dispute is capable of mediation (or narrowing of issues).
- ☐ **Step 2 — Mediator Appointment & Conflict Check (24-Hour Turnaround):** Confirm availability with Stavros Gazis (Blackthorn Resolute) at support@blackthornresolute.co.za or +27 64 898 7503.
- ☐ **Step 3 — Pre-Mediation Initial Joint Minute Signed (Rule 41A(4)(a)):** Parties execute the Initial Joint Minute recording appointment of mediator, confidentiality, fee apportionment (standard 50/50 split of R950/hr total · No VAT), and time period (completed within 30 days under the Gauteng Mediation Protocol).
- ☐ **Step 4 — Suspension of Time Limits Noted (Rule 41A(4)(d)):** Time limits for delivery of pleadings/steps suspended from date of signature of Initial Joint Minute until conclusion of mediation.
- ☐ **Step 5 — Concise Case Summaries Exchanged (48 Hours Prior):** Each party uploads or emails a 2–3 page Without Prejudice summary + core schedules via the iMedi8 portal or email.
- ☐ **Step 6 — Outcome Joint Minute & Formal Mediator's Report (Form J128 / MED-3):** Issued within 5 business days of termination of mediation confirming full settlement, partial settlement (narrowing of issues for trial), or impasse.

3. TRANSPARENT FEE & TURNAROUND GUARANTEE

Initial Consultation (30 Mins)	Free (R0) — Process orientation, suitability screening & scheduling.
Standard Mediation Session	R950 / hour total (R475 / hour per party when split 50/50 · No VAT charged).
Report & Certificate Issuance	Formal Rule 41A Mediator's Report & Joint Minute issued promptly upon conclusion for court filing.

Blackthorn Resolute · Standard Mediation Rate: R950/hour total (R475/hour per party when split · No VAT) · Initial 30-Minute Consultation Free · Confidentiality & Without Prejudice Reserved under Uniform Rule 41A.